

# GOVERNMENT ARTS COLLEGE

## UDHAGAMANDALAM-643002

[www.govtartscollegeooty.org](http://www.govtartscollegeooty.org)

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Track ID : TNCOGN10066



The Annual Quality Assurance Report (AQAR) of the IQAC  
**July 2013- June 2014**

SUBMITTED  
TO  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
BANGALORE -560072

## The Annual Quality Assurance Report (AQAR) of the IQAC July 2013- June 2014

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	Government Arts College
1.2 Address Line 1	Stone House Hill P.O
Address Line 2	The Nilgiris
City/Town	Udhagamandalam
State	Tamil Nadu
Pin Code	643002
Institution e-mail address	gacooty@gmail.com
Contact Nos.	0423-2443981

**Government Arts College, Ooty - AQAR 2013-2014**

Name of the Head of the Institution:

Dr.A. Manoharan, M.Sc.,  
M.Phil.,B.Ed.,Ph.D.,

Tel. No. with STD Code:

0423-2443981

Mobile:

9444362557

Name of the IQAC Co-ordinator:

Dr. Franklin C. Jose

Mobile:

9487429048

IQAC e-mail address:

[fcjooty@gmail.com](mailto:fcjooty@gmail.com)  
[fcjooty@yahoo.com](mailto:fcjooty@yahoo.com)

**1.3 NAAC Track ID**

TNCOGN10066

1.4 Website address:

[www.govtartscollegeooty.org](http://www.govtartscollegeooty.org)

Web-link of the AQAR:

[www.govtartscollegeooty.org/AQAR  
2014.doc](http://www.govtartscollegeooty.org/AQAR2014.doc)

Government Arts College, Ooty - AQAR 2013-2014

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	3 star		2000	
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

05.01.2010

1.7 AQAR for the year

2013-2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ 2009 -2010\_\_\_\_\_ (02-12-2010)
- ii. AQAR \_\_\_\_\_ 2010-2011\_\_\_\_\_ (10-12-2011)
- iii. AQAR \_\_\_\_\_ 2011-2012\_\_\_\_\_ (10-12-2012)
- iv. AQAR \_\_\_\_\_ 2012-2013\_ \_\_\_\_\_ (17/09/2014)

1.9 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  No

Constituent College

Yes  No

**Government Arts College, Ooty - AQAR 2013-2014**

Autonomous college of UGC      Yes       No

Regulatory Agency approved Institution      Yes       No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education       Men       Women

Urban       Rural       Tribal

Financial Status      Grant-in-aid       UGC 2(f)       UGC 12B

Grant-in-aid + Self Financing       Totally Self-financing

1.10 Type of Faculty/Programme

Arts       Science       Commerce       Law       PEI (Phys Edu)

TEI (Edu)       Engineering       Health Science       Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Bharathiar University  
Coimbatore

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence       UGC-CPE

DST Star Scheme       UGC-CE

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UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

**Government Arts College, Ooty - AQAR 2013-2014**

2.12 Has IQAC received any funding from UGC during the year? Yes

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Level Total Nos.  International  National  State  Institution

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Financial mobilization from UGC for IQAC activities
- Evaluate day to day activities of college
- SSR preparation.
- Guest house in college campus with financial assistance from UGC has been completed.
- Girls hostel construction started within the campus.
- Encourage cultural activities in college.
- Awareness programmes to girl students with the help of women's cell and anti ragging cell in the college.
- AIDS, tobacco and other health related awareness.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
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**Government Arts College, Ooty - AQAR 2013-2014**

<p>1. To link all the departments through Broadband connection.</p> <p>2. To strengthen research and consultancy services in research departments.</p> <p>3. To dig a well in the proposed in college campus to overcome water scarcity.</p> <p>4. To send minor &amp; major project proposals for various funding agencies.</p> <p>5. To take steps to increase pass percentage and number of ranks.</p> <p>6. To conduct seminars and workshops in every department</p> <p>7. To encourage paper publications and paper presentation.</p> <p>8. To encourage the students to participate in sports in a big way.</p>	<p>1. All the Departments are provided with Broadband connection.</p> <p>2. One Faculty member from Botany Department has been awarded Ph.D. degree of Bharathiar University.</p> <p>3. Digging of well in college campus is in progress.</p> <p>4. Department of Physics and Zoology got sanction from different funding agencies for conducting a National seminar and International conference respectively.</p> <p>5. Many students in different departments secured University ranks.</p> <p>6. Faculty as well as research scholars of our college are actively engaged in research paper publication in national as well as international journals with impact factors.</p> <p>7. They participate in seminars to present papers or as resource persons.</p> <p>8. Many students are regular participants as well as medal gathers in University level competitions. College provides all facilities to take part in such events.</p>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes  No

Management       Syndicate       Any other body

Provide the details of the action taken

College council discussed and approved AQAR for the plants to be implemented with immediate effect.



Part – B

Criterion – I

**I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	4			
PG	8	1		
UG	13	2		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	25	3		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Semester ~~Two~~  Number  0

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

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YES .Board of Bharathiar University Coimbatore.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	77	60	17		

2.2 No. of permanent faculty with Ph.D.

51

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	13								13

2.4 No. of Guest and Visiting faculty and Temporary faculty

		21
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	5	5
Presented papers		6	8
Resource Persons		2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of ICT;
2. Continuous Evaluation & grading;
3. Use of Infilbnet;
4. Technology assisted student seminars;
5. Activities of clubs like eco club, NSS, Green forum ...

*Dare*

**Government Arts College, Ooty - AQAR 2013-2014**

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 22

2.10 Average percentage of attendance of students 85

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Tamil	42	-	95	-	-	95
M.A Tamil	17	-	-	-	-	86
B.A English	30	-	7	-	-	54
M.A English	15	-	6	-	-	67
B.A Economics	80	-	5	-	-	72.86
B.A History	60	1	28			82
M.A History	20	-	14	3	3	100
B.A Commerce	70	-	14	-	-	60.7
B.A Com (CA)	65	-	10	-	-	72.22
M.I.B	42	1	41	-	-	100
B.A Defence	30	-	7	-	-	58
B.Sc Maths	50	1	43	-	-	49.6
B.Sc Physics	30	-	5	-	-	60
M.Sc Physics	20	-	1	-	-	70
B.Sc Chemistry	52	1	22	-	-	46
M.Sc Chemistry	20	1	10	-	9	69
B.Sc Botany	45	3	14	-	-	85
M.Sc Botany	20	7	8	-	-	76
B.Sc Zoology	44	4	13	-	-	70
B.Sc Zoology(W.L)	30	2	9	-	-	80
M.Sc Zoology	20	4	11	-	-	72

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B.Sc. Computer Science	60	9	32			89
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2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC holds regular meetings to make periodic assessment of teaching and learning processes; It facilitate discussions and suggest remedial measures. It advice the administrative body for utilization of funds and infrastructure. IQAC takes stakeholder feedback, and adopts follow-up actions.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	5
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	2	6	
Technical Staff	11	2	4	

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages teachers to undertake research projects from various funding agencies. Identifies research areas in the locality and encourages faculty to take up research activities with the twin objectives of production of new knowledge and enhancement of quality.

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3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	2	1
Outlay in Rs. Lakhs	11,45,800	22,20,800		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	1		2
Outlay in Rs. Lakhs	10,75,00			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	7	15	
Non-Peer Review Journals			
e-Journals	5		
Conference proceedings	20		

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-2016	UGC	50 Lacs	30 Lacs
Minor Projects	2013-2015	UGC	15 Lacs	10 Lacs
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
<b>Total</b>			<b>65 Lacs</b>	<b>40 Lacs</b>

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

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ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		2			
Sponsoring agencies		UGC DST CSIR			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

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3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

26

41

3.19 No. of Ph.D. awarded by faculty from the Institution

3

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level

National level       International level

3.22 No. of students participated in NCC events:

University level       State level

National level       International level

3.23 No. Of Awards won in NSS:

University level       State level

National level       International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="2"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text" value="8"/>	NSS	<input type="text" value="6"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cancer awareness Programme jointly conducted by the NSS of Bharathiar University and Coimbatore Ramakrishna Cancer Centre was conducted in various places in the Nilgiris District.
- Environmental awareness campaigns.
- As a part of NCC day celebration cadets observed Anti-Tobacco campaign in Udhamandalam and Coonoor by displaying placards and distributing pamphlets with message of ill effects of Tobacco.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.25 Acres			9.25 Acres
Class rooms	52			52
Laboratories	11			11
Seminar Halls	1000			1000



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	sq.ft			sq.ft
No. of important equipments purchased ( $\geq$ 10 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		Spectrophotometer		3 Lacs
		PCR (RT)		9 Lacs
Others				

4.2 Computerization of administration and library

Admission proceed fully computerization and library was digitalized.
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4000	4 lakhs			4000	4 lakhs
Reference Books	1000	10 lakhs			1000	10 lakhs
e-Books						
Journals	100	10,000			100	10,000
e-Journals						
Digital Database						
CD & Video						
Others (specify)	5000	10,000			5000	10,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	150	4	25				13	
Added	25							
Total	175							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer language lab is functioning under department of English.  
All the departments have broadband connection and computers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2
ii) Campus Infrastructure and facilities	22
iii) Equipments	
iv) Others	
<b>Total :</b>	24

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The college has an efficient public address system which is effectively made use of, for timely announcements of upcoming events, stipends, fellowships, scholarships and other government schemes. In addition to this notices are displaced in notice board for easy reference.

5.2 Efforts made by the institution for tracking the progression

All the departments are insisted on to document, compare and discuss the performance and progress of the students in their exams and other academic activities. Remedial classes are given for slow learners.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
2419	378	26	

students

(b) No. of students outside the state

24
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(c) No. of international students

-

No	%
1639	58.5

Men

No	%
1158	41.4

Women

General	SC	ST	UR	Year	Physically Challenged	2010	General	SC	ST	UR	Year	Physically Challenged	2011
62	11	79	1616	-	-	2910	84	112	112	147	-	-	2797
	53							3	8				
								3	8				

Demand ratio 1:2

Dropout % 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET, SLET coaching

No. of students beneficiaries

500

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text" value="1"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text" value="4"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Different programmes like student counseling and career guidance and personality development, facing interviews and spoken English classes were conducted.

No. of students benefitted

200

5.7 Details of campus placement

**Government Arts College, Ooty - AQAR 2013-2014**

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	1000	80	-

5.8 Details of gender sensitization programmes

A woman's Cell and anti ragging cell plays a major role in bringing revolutionary changes in the college, society and among themselves. Girls are trained to take a lead role. Legal awareness classes are provided especially to the girl students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		

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Financial support from government		
BC Scholarship	329	
BCM Scholarship	32	
MBC Scholarship	85	
SC Scholarship	280	
ST Scholarship	31	
SCA Scholarship	44	
TAMIL Scholarship	605	
TOTAL	1406	2325575
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="6"/>	National level	<input type="text"/>	International level	<input type="text"/>
Exhibition:	State/ University level	<input type="text" value="2"/>	National level	<input type="text"/>	International level	<input type="text"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: nil

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

- To mould students of the college into well-meaning citizens of the nation through a socially committed, intellectually inclined, culture driven and future oriented paradigm of learning.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed by the Bharathiar University;  
Our staff members are there on various Boards of studies of University.  
They collect suggestions from faculty and students regarding curriculum improvement and necessary modifications to represent the same in board of study meetings.

6.3.2 Teaching and Learning

Class rooms are being made ICT enabled; smart boards are fixed in many departments. Most of the students have laptops from Tamil Nadu government. Fully furnished new Seminar Hall facilitates vibrant academic discourses. Students are encouraged to participate in discussions.

6.3.3 Examination and Evaluation

Semester examination pattern is followed in our college. Time and schedule of examination is fixed by University in consultation with college Principal/ controller of examinations. In addition to that monthly tests and continuous assessment of students are being done by every

6.3.4 Research and Development

Teachers and students are encouraged to undertake research projects that are relevant to local, state and national requirements.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We add computers and other ITC devices every year with financial assistance from state government and other funding agencies like UGC,DST and DBT. Library is being regularly upgraded and updated. New books and journals are added every year.

6.3.6 Human Resource Management

Faculty utilizes their maximum time for the welfare of students and to carry out extracurricular work. Shortage in manpower is regularly intimated and state government fills the vacancies.

6.3.7 Faculty and Staff recruitment

Staff recruitment is done by state government based on the proposals sent from the college regarding the vacancy positions. Guest faculties are handling regular classes and assist in other academic activities.

6.3.8 Industry Interaction / Collaboration

Many departments have collaboration with nearby research institutions and government departments like forest, agriculture, horticulture, botanical gardens, CCMB, RGCBT, JNTBGRI,IISc.

6.3.9 Admission of Students

Admission is done on the basis of merit and reservation policies of the government from time to time. Admission UG and PG Programme is through the single window system which ensures high transparency and efficiency.

6.4 Welfare schemes for

Teaching	All government schemes and incentives.
Non teaching	All government schemes and incentives.
Students	Scholarships, Remedial Coaching, Tutorials, Counselling and other schemes implemented by the government from time to time.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Government	Yes	Government
Administrative	Yes	Government	Yes	Government

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Bharathiar University regularly implements examination reforms for affiliated colleges.



6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy is under consideration of academic council and director of collegiate education.

6.11 Activities and support from the Alumni Association

Many old students of this college were placed in high positions in The alumni association has established a strong linkage with the college and makes generous contributions for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

PTA is involved in all the day to day activities of the college, looks after the needs of students, caters to developmental needs, helps maintain the discipline of the college, and supports cultural activities.

6.13 Development programmes for support staff

The members of the support staff are encouraged to make use of the avenues provided by the government for their promotions, to avail themselves of the all welfare measures of government that ensures their welfare.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is situated on the lap of Nilgiri hills with green and splendid natural beauty and a variety of flora and fauna. The inmates of the college are very careful to keep the campus green and plastic free.

## Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Introduced newly designed students' attendance/internal assessment register.
- Redesigned college website
- Modern sports facilities for students including gymnasium and sports equipments.
- Started the work of women's' hostel in the campus
- Many skill development programmes were launched.
- A well was constructed in the campus to solve frequent water scarcity.
- Installed a public address system in class rooms.
- Smart boards installed in class rooms.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- New courses started.
- Purchased new books and journals worth Rs. 200,000/-.
- Many faculty are working on UGC minor and major research projects.
- Redesigned the college website.
- Construction work of college guest house commenced.
- Linked all departments through LAN
- Many clubs and cells started functioning in the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ICT enabled teaching in classrooms
- Free internet and open access library system from INFLIBNET

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Ecoclub is functioning in our college to create awareness about environment.
- Shola trees are planted in the campus to make it more green and conservation of such plants.
-

7.5 Whether environmental audit was conducted?      Yes                  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The strengths, weaknesses, opportunities and threats of our college are identified in different areas and in consultation with faculty and students devising remedial plans for future development.

**8. Plans of institution for next year**

- **Apply for STAR college status from DBT.**
- **Apply for new academic programmes**
- **NAAC Reaccreditation SSR preparation.**
- **To procure funds for all round development from funding agencies.**
- **Completion of guest house and women’s hostel in campus.**
- **12<sup>th</sup> five year plan financial assistance from RUSA through TNSCHE.**
- **Get assistance from the state government for renovation and maintenance work on existing buildings, class rooms and labs.**
- **Apply for major and minor research projects**
- **Make the campus more greenery by planting shola trees.**

Dr. Franklin C. Jose

Dr. A. Manoharan, M.Sc., M.Phil.,B.Ed.,Ph.D.,

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Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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**Academic Calendar for 2013-2013**

**Annexure I**

Government Arts College, Ooty - AQAR 2013-2014

18 <sup>th</sup> June	2013	College reopens;
June – July	2013	UG Admission
July 4		UG commence
July		Application issues for PG
August		PG Admission
Aug 15 <sup>th</sup>		Independence Day Celebrated
September 1 week		first internal test
September 1 week		M.Phil & Ph.D Admission
Sep 3 week		M.Phil & Ph.D College fee collection.
Sep 5 <sup>th</sup>		Teacher Day Celebrated
Oct 2 <sup>nd</sup> week		Internal Test
November 3 & 4 week		Collection of University Examination fees
Dec 4 <sup>th</sup> week		NSS & NCC camp
January 1 <sup>st</sup> week	2014	M.Phil & Ph.D Admission
Jan 1 <sup>st</sup> week		Internal test
March 1 <sup>st</sup> week		2 <sup>nd</sup> internal Test
March		Annual Sports day
March & Apr		University Practical Examination for UG/PG

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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